



# City of Chicopee, Massachusetts

## Registrars of Voters

Janina Surdyka  
Registrar

City Hall Annex - 274 Front Street - Chicopee, MA 01013  
Tel: (413) 594-1550 Fax: (413) 594-1554 e-mail [jsurdyka@chicopeema.gov](mailto:jsurdyka@chicopeema.gov)

(copy of the minutes of the meeting)

February 25, 2010

Jacqueline DuBois, Chairperson of the Board of Registrars called the meeting to order at 9:00 a.m.

**Present:** Jacqueline DuBois, Alfred Kendall, Edward Rybak, Janina Surdyka

Minutes of the January 29, 2010 meeting were reviewed and approved as written.

**Correspondence:** Central Voter Registry - RMV Applications - Not on Voter's List  
Election Division - New Political Designation - MA Independent Party  
-Nomination Papers -Certificates  
US Bureau of Census - Outreach to Hard to Count Population

Motion was made, seconded and carried unanimously to place correspondence on file and to continue to offer assistance to the Census Bureau.

**Clerk's Report:** the Department received 2 Nomination Papers for re-election of Secretary William Galvin signed by 27 residents. 27 signatures were determined valid.

The names of 15,733 voters who cast their ballot in the January 19, 2010 Special State Election were entered into the Central Voter Registry Network (required by MGL.) Currently, the office staff is processing 2010 City Census questionnaires. The Census Taker for Ward 2-CS completed her work and was re-assigned to Ward 7-A.

**Registration statistics** (including address and party affiliation changes) for the month of **January** are as follows:

Registered in the office	37
Received from the RMV	180
Registered by mail	52
Registered at public-assistance agencies	12
Received from other City/Town Halls	2
Deleted from voter registration roll (moved or deceased)	57

The department collected \$13,509.90 from passport applications since July 1 and spent \$17,476.40 for copier/printer/fax/scanner equipment, paper shredder, priority stamps, photo ink and paper. Additionally, \$7,500.00 was transferred to the Special Services Account. The present balance of this account is \$67,495.35.

**Old Business:** Clerk informed members of the Board that Mrs. Mary Allard, participant of the Senior Volunteer Program, is working in the Department opening and sorting Census responses. This program proves to be extremely valuable to us at this time due to the high volume of responses and increased workload related to the recent Special Election.

**New Business:** motion was made, seconded and carried that Nomination Papers for Secretary Galvin be certified as presented by the Clerk.

Clerk updated the members of the Board on the assistance she is providing to the US Bureau of Census in promoting awareness and participation of City residents in US 2010 Census. She expressed her gratitude to Mr. Jeffrey R. Cady, CEL manager, for including our 2010 Census message in the February newsletter.

Members of the Board were in agreement that the Department should be serving as *Questionnaire Assistance Center* to help people complete census questionnaires, and as *To Be Counted Site* - providing blank census forms to residents who did not receive census questionnaires. Registrars volunteered to provide assistance after hours and on Saturdays.

Motion was made, seconded and unanimously approved to send a letter to Mayor Bissonnette in support of Mr. Rybak's re-appointment for another 4 year term.

Annual meeting of the Board is scheduled for 9:00 a.m. on April 8.

Meeting adjourned at 9:50 a.m.

Respectfully submitted,

Janina Surdyka, Clerk of the Board